



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent



27 Jan 2025

DIVISION MEMORANDUM

No. 70 s.2025

PROVISIONS OF E-LEARNING COURSES TO DEPED EDUCATORS

TO: Assistant Schools Division Superintendent
Chiefs Education Program Supervisors
Concerned SGOD and CTD Personnel
Concerned OSDS Personnel
Concerned Secondary and Elementary School Heads/School-in-Charge
Concerned Secondary and Elementary Public School Teachers
This Division

1. In line with memorandum DM-OUHROD-2025-0127 "Provision of E-learning Courses to DepEd Educators" dated January 16, 2025, this is to provide the following guidelines on the implementation of the E-Learning Courses Scholarship Program:

1.1 Attached is the list of participants for Intake 1 scholars (Enclosure 1). Please input your details through this link <https://tinyurl.com/LIST-OF-INTAKE-1-SCHOLARS> or you may access through QR code in the Enclosure 1.

1.2 Provide an an undertaking (Enclosure 2) with e-signature and upload through this link <https://tinyurl.com/INTAKE-1-SCHOLARS-UNDERTAKING> or QR attached in Enclosure 2 until January 28, 2025 only. You may ask editable copy of undertaking from your respective PSDS.

1.3 Scholars must check their DepEd email from January 24 to February 4, 2025 for the provision of E-Learning License Access Credentials and start exploring and navigating.

1.4 The start of the program and actual subscription to E-Learning courses is on February 5, 2025.

1.5 The scholars will be required to complete mandatory / non-negotiable courses that are aligned with established professional standards. Each scholar will be given a minimum of three months up to one year of subscription to complete the e-learning courses.



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	1 of 22



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

- 1.6 NEAP certificates shall be provided to scholars upon successful completion of the e-learning courses.
2. In cases where the identified participants will not be able to join the scholarship program due to retirement, resignation, health-related issues, or any form of separation from DepEd, the PSDS or School Head will find replacements and inform Dr. Derrold Marl S. Aves or Ms. Mary Caress Tagud-Galono. Replacements will join the scholars in Intake 2 and 3.
3. Additionally, the identified scholars with health concerns must submit a duly signed Waiver of Participation (Enclosure 3), with medical abstract/certificate issued by a government physician or government accredited hospital/ clinic to Doc Derrold or Ms. Caress on February 2, 2025.
4. The School Heads are advised to strongly support the participation of the selected scholars in the program. They are encouraged to allow the teacher-scholars to use a portion of two hours allocated for teacher ancillary tasks everyday for their participation in the e-learning courses which may be spent within or outside school premises. However, the number of hours spent shall not exceed two hours per week.
5. To reiterate, the No Disruption of Classes Policy must be strictly observed in all cases.
6. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
7. This Office directs immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

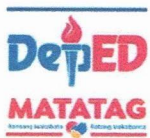
Encl.: As stated

Reference: DM-OUHROD-2025-0127 "Provision of E-learning Courses to DepEd Educators"

To be indicated in the Perpetual Index
under the following subjects:

NEAP SCHOLARSHIP REWARDS & RECOGNITION

DM-025-SGOD-HRDS-MCTG - PROVISIONS OF E-LEARNING COURSES TO DEPED EDUCATORS
January 27, 2025



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	2 of 22



Republic of the Philippines
Department of Education
 REGION X
 DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent
 Enclosure 1.



LIST OF INTAKE 1 SCHOLARS

ABAA, NELLY QUITORIANO	ACAYLAR, MARIE ASSUMPTA JABIGUERO
ABAD, ERWIN EBANALO	ACERON, RISA GEBIRO
ABAD, MARITES LAZAR	ACHAS, ALCESTES MUNDO
ABALES, MARY ROSE LA VICTORIA	ACLO, GENELITA EBARSABAL
ABALLE, ROWENA WAPANO	ACTUB, JUNIETO JARAP
ABAO, ARTURO CAFARANG, JR.	ACUT, DEMOCRITO RAGMAC
ABAO, ROSANNE CABANAZ	ADAJAR, RITA PABELLAN
ABBU, PERPETUA HONCULADA	ADAZA, JITKA ABSUELO
ABDALA, MARIA HAZELLE ARJONA	ADELANTAR, LENNY SAGUAGAN
ABEJO, ELLEN CABARABAN	AGAWIN, DAISY PACTOLERIN
ABEJO, EMELINE TAPONGOT	AGAWIN, ROCHEL GAVIA
ABELLA, JEFFRY QUIMAT	AGBALOG, GLENDA JEAN DINGAL
ABELLERA, RUBY NERI	AGUILAR, ELIZABETH DELA SALDE
ABELO, JESILY BACAS	AGUILOR, SANDRO DUROY
ABI-ABI, KRISTIN MAE ACEDO	AKUT, CANDELARIA DANDASAN
ABIAN, CHERRY MAY ENERIO	AKUT, ISABEL BACAN
ABING, HAZEL PINARA	ALAIZA, ANGELITA PAZ DELA SERNA
ABIO, ERNY SABUERO	ALAWI, CECILIA ARREGLO
ABIO, MERLE ARATIA	ALBURO, ALSON VILLACAMPA
ABLON, MENCHIE SALESA	ALBURO, JENNIFER CAMPILAN
ABREA, TERESITA MAGHUYOP	ALCALA, LILANI LILOC
ABREGANA, JUVE GLYN LEONOR	ALEGARBES, MARICHU EDURIA
ABRIS, MARGIE BALIBAY	ALIA, HILDA GAYLOA
ABSIN, MARIA LUISA GALLARES	ALIANZA, BAYANI ABIAN
ABUNDA, JOSEPHINE YECYEC	ALIAS, ESTER AVILA
ABUSO, JONAS ESCALONA	ALIAS, NATHANIEL ECHIVARRE
ACA, CHARINA ORTEGA	ALIBANGBANG, MELANY BACHO
ACAYLAR, EDEN CHARIAS	ALILIN, RHIA RITA SIO
ACAYLAR, MARIA SOCORRO GO	ALINGIG, JOAN SANGASINA



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	3 of 22



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

ALMAQUER, HILDA SOBRADIEL	ASENTISTA, EVANGELINE JOROLAN
ALMODIEL, BRENNAND PAUL CORREOS	ASIS, LEO CABELTES
ALVEAR, NOLAN VILAR	ASUNCION, MARIGOLD WASLO
AMANDOG, MARGIE TANGUB	ATILANO, MARITES GULAY
AMANTE, EVELYN RATUNIL	AUGUIS, JOY NYL YANEZ
AMISTA, JUNA TAYONE	AVELLANA, MARIA SOFIA GRACIA BEJA
AMOLAR, ARNOLD ADAJAR	AVENIDO, MARILYN MAQUILING
AMPARO, ANGELA RUEZA RAMOSO	AVILA, MARICEL YTEM
AMPER, HERMIE LUMANTAS	AWA, KAREN VENTO
AMPER, STEPHANIE ISIDRO	AWIT, JULIE JR. SALDE
AMPIT, FILINITA DURAN	AZARON, JENIFER GONZALES
AMPO, LIWAYWAY MALAZARTE	AZIZ, GEMMA FERNANDEZ
AMPUAN, ANNALEE TAPAYAN	BABIA, RAUL DEL PUERTO
ANDILAB, LIANE MAE ABREGANA	BACARRO, GLENDA VIRTUDAZO
ANDO, CORAZON ABUTANMO	BACARRO, JUANITA GAMBOA
ANERO, JUDY GALINDO	BACLIIG, ROSALIE JOPSON
ANG, RIZA ABRENILLA	BACULIO, REMY LLOA
ANGGAM, EMELIANA OCHAVO	BADE, MARIFI MENDOZA
ANINON, TERESA BACAS	BADON, EVA SANTOS
ANTONIO, JASMINE BACARRO	BADON, LIEZL PALAPOS
APAL, KIMBERLY ANN DIOLANTO	BAGABALDO, LUDMILA BETONIO
APAS, MARY JANE OGSIMER	BAGAIPO, JOENA MAY DABLIO
APDIAN, JERELYN DAUG	BAGARES, DAVE BEJA
APDIAN, MARIA VICTORIA ESCLAMADO	BAGARES, DEBORAH PAYLAGA
APOSTOL, NIDA OCATE	BAGASBAS, PATCHE ESPINOSA
AQUE, MADONNA YGONIA	BAGAY, VANESSA SAJULAN
ARANAS, MARIGIE GULOCINO	BAGTONG, MARIA FLORISA RICA
ARAT, ROSEMARIE GO	BAGUHIN, JUDITH ABCEDE
ARCAMO, MARIFE EMPERADO	BAHIAN, LOVELLA SAMBAAN
ARDA, RIZALYN LIM	BAJAS, JACKIE LOU LUNTAYAO
ARMINTA, NAOMI YAÑEZ	BALA, SHERLEEN CAITUM
ARROYO, FLORA MAY GALARRITA	BALABAG, JOANALYN MONTILLA
ASENCIA, MARJORIE BABIA	BALANDRA, ROMEO II VILLAPAZ



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	4 of 22



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

BALAROTE, MA. JOY ENERIO
BALAYO, ERNIE REGIE CANATUAN
BALBIN, CHARLENE SHEALOU E IBD AO
BALBUENA, FE BERNAT
BALINGIT, EVELYN EDUARTE
BALINO, CRISPINA RAÑ'OA
BALONDO, CARIDAD ACAMPADO
BALUARTE, FRAJILLA MANATAD
BAMOYA, JEFFRY ESTABAYA
BANAAG, JOJI NOEL MAANDIG
BANARES, MARIA ELEONOR CALAM
BANCALE, CELIA SUERTE
BANCALE, NENETTE MARZONIA
BANDIALA, FAITH ANTONETTE ESCABARTE
BANZA, SKYE AILEEN PARCON
BARANDA, JOCELYN JABINIAO
BARCUBERO, MELLANY CATULONG
BARSOBIA, RHONA MAGBANUA
BASADRE, TERESA CABAÑ'EROS
BASIT, LUDIVINA ACUÑ'A
BASLAN, NARIFLOR ABOGADA
BASLOT, ROEL SUEDO
BATALLONES, ANICETA TUMANDA
BATE, FRITZGERALD LICAWAN
BATION, MARITES EMNASE
BAUTISTA, DEVINA TABIAN
BAUTISTA, IRENE MANDURO
BAUTISTA, LORENA DACLAG
BAYANG, FELY MARIE RAMOS
BAYANG, GINA HORTILANO
BAYLON, MARILOU SERNA
BAYRON, ROLLY BERTULFO
BEJA, IRMA GRACE ABREGANA

BEJA, JULIETA SOFIA CABARABAN
BEJA, LUIGI TOPONGCO
BELLA, VICTOR GAMUTAN
BELONO, WILFREDO, JR. LAURON
BELTRAN, HELEN DAGONDON
BENITEZ, RELINDA NAVACILLA
BERNADAS, MILAGRACIA LAGRIMAS
BERONIO, JANNETTE SOSAS
BERZA, FRITZIE LYNN TADLAS
BESANA, FLORENCIA GAMAY
BESANA, FLORIZA MANRIQUE
BESARIO JR., ALBERTO SABAY
BESIRA, MARITZA MORALES
BESIRA, MARRESOL TAGACTAC
BIBIOLATA, HELEN LAUGO
BILLED O, GINA IGNACIO
BINATL AO, NELLY PUABEN
BINOLHAY, LUZVIMINDA BALDOMAR
BIRONDO, MARIANNE PENULIAR
BISULA, MARGIE GRANDA MARATA
BLISS, LYNN BONTILAO
BOBOROL, EMERSON GENON
BOBOROL, JOHEN JASMIN EVARDO
BOBOROL, MA. THERESA MABALOS
BOLIJUAN, CRETZEL BERMEJO
BOLORON, LEO NACANAYNAY
BOLUHAN, JOSEFA CAHAYAG
BONANE, SUSAN BAHIAN
BONIFACIO, NITZCEL BERONIO
BONTAO, JOEL LONON
BONTILAO, NELLY PANTE
BORINAGA, JUDITH DOLDOL
BORJAL, MARIFE ENCOY



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

Doc. Ref. Code	Rev
Effectivity	Page 5 of 22



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

BRAVO, NARLEN BACOR	CABILLA, NIMFA CAMANOCAN
BRUNO, LINY CAVAN	CABINGAS, JOLLY PACLE
BUCOD, FELCRES BANDIALA	CABLAY, JERELYN NAGAC
BUCOL, ANNALIZA BALATZ	CABONIALDA, GENEVIEVE BAHIAN
BUENO, NERMALYNE REBATADO	CABRERA, LEONORA LEONOR
BUGASH, ANNALYN AGAN	CABUCOS, PHOEBE PASTOLERO
BUHAY, MARIA ELENA PASILAN	CABUNOC, FELICITA RAVIDAS
BULAWIN, MARITES SILVA	CADAY, JOSIELYN ANDOY
BULLO, RACHELLE CASTIL	CADIZ, BERNADETTE FORDENITA SUAN
BUNA, DANA LOU MELENDEZ	CADORNA, MARIAN CABARLIZA
BUNA, JOYCE MONTEBON	CAGA-ANAN, MARICHU ANN MALACAO
BUNAL, GLORY MAY GORME	CAGALITAN, MALOU BAUTISTA
BURIAS, DONNA MAY HELASQUE	CAGAMPANG, REXEL TORREON
BUSLON, EDITHA BAYOCOT	CAHILES, EMMA CAGAS
BUSTAMANTE, GRACE FABRICANTE	CAHILES, MARITES OBEDENCIO
BUTAC, MARIA ANNELLE BABIA	CAHINTONG, SHEILA MAE BAYRON
BUTASLAC, MELISA LAGUMBAY	CAINGIN, ELENITA PADOR
CAÑADA, MARIVIC LOPLOP	CAINGIN, FATIMA TARUC
CAÑIZARES, PILAR CONSUELO MAAGAD	CAINGIN, GEMMA CABATUAN
CAÑATE, JIM RAYMOND MARQUEZ	CAINGIN, VERA ABAN
CAAGBAY, ELWENA MENDEZ	CAIREL, NANCY LUARDO
CAARE, CRISPIN PAILAGAO	CAJALO, MONALIZA BONTES
CABABARROS, ARCELI TONGCO	CAJES, MARINA LEORNAS
CABABARROS, CRYSTAL MANATAD	CAJILLA, DESIDERIA MAGDAYO
CABALA, RIMA AISSA AMOR CALIMUTAN	CALAGAHAN, RODERICK DURAN
CABALO, ROQUE RHANDY CEDENIO	CALINGIN, JULIA TORRO
CABALUNA, MARIA TERESA DELA PENA	CALMA, VENICE LYN ALARCON
CABANACAN, GEMMA SAMBAAN	CALUBAG, MYLENE VENICE LILANGAN
CABANDAY, MARIA LOVELLA PIMENTEL	CAMARINTA, EVELYN FRANCISCO
CABANEROS, MAILYN GULTIA	CAMBARIHAN, BIRBENA PANANGANAN
CABANES, AZENITH MACUA	CAMPUGAN, MARICOR RANO
CABATINGAN, JENNIFER TAN	CANANEA, MECHAEAL REMEDIOS
CABATINO, ARLYN LEA LUISITA MAGALLON	CANE, CHARISSE MAE ELBAMBO



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

CANIOS, MA. LIZA ALIPOS	COBITA, PAULINA LAPA
CANONERO, IRMA CABUNOC	COQUILLA, JEMAR COMING
CANONG, MARY-ANN RIVERA	COQUILLA, KARREN LLANDERAL
CANSANCIO, DARLENE SUE VALENCIA	COQUILLA, MA.THERESA TICA
CAPITO, MYRNA MAJADUCON	CORTEZ, DIONISIA CATUBIG
CARALDE, RONALIE LAMBOJON	CORTEZ, MIRALUNA LABORA
CARDINAS, JENNYPHINE TOMIMBANG	COSTANILLA, AVELINO, JR. ACASO
CARILLO, LANIE DEODOCO	CUADRASAL, CRISTINA UBA
CARONIA, JESSICA REMOTIGUE	CUARIO, ROSALIE ALINGIG
CARREON, VERA JUNE REYES	CUERPO, DIONESA TERESA WABE
CASICAS, MARICHO TORAYNO	CULTURA, MARNELY VALENZUELA
CASINILLO, LUZMINDA SILA	CUPAL, HILARIA AMOY
CASINILLO, NELDA LAGURA	CURIBA, LEILA LUNOD
CASINO, AMY AMIGO	DAAYATA, ELIZABETH PAGULON
CASINO, JOE-ANN BARAQUIA	DAAYATA, LUZ OBSIOMA
CASTILLON, JEANETTE VILLARIN	DAAYATA, MARIA SUZIENEL GARCIA
CASTRODES, ULDARICA BRAGAT	DAAYATA, SOLIDAD ENCALLADO
CATAJOY, MARIANE ABARRIENTOS	DABATIAN, MARIE JANE SARRAH PASOQUIN
CATALAN, GABRIEL BARRIT	DABLIO, LEOLI MACABODBOD
CEJUDO, ARLENE CUAPINGCO	DABLIO, SHANE SOLIJON
CERVANTES, LOLITA MAGTO	DACER, MARJORIE MOWIT
CHAMEN, KAREN BETH VILLAMOR	DACLAG, TERESITA RESELOSA
CHAN, LYNNETH HALLAZGO	DACUT, REEJAY BELLO
CHAN, MERLYN RIVERO	DACUTANAN, MIKE PEREZ
CHAVES, MARIA NORA VIADO	DADOLE, DIONNEFIL DY
CHAVEZ, BEVERLY ZAPANTA	DAGATAN, HAZEL LANZADERAS
CHIOCO, ELSA DEQUITO	DAGSA, TIMOTHY ANTHONY ROGER EBD AO
CHIONG, ELLEN JANE SABANGAN	DAGSA-AN, DONNAFLOR GODEN
CHIVA, CATHERYN MORALES	DAHIROC, EMIELYN SONOG
CINCO, RENMAR MILLAN	DALAGUIT, LOURDES BANGOD
CIVIL, RENATO TANDINGAN	DALAPO, PRIDERICK ABELARDE
Clavero, Elizabeth Quinol	DALMAN, FLORENCE GAY EJERCITO
CLERIGO, FLODELIZ ZAMBRANO	



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

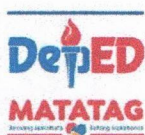
Doc. Ref. Code		Rev	
Effectivity		Page	7 of 22



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

DAMALAN, MARY JANE MABAYLAN	DONGLAS, SUSAN QUIRINO
DAMILES, JUNEROS ONIHOG	DOONG, VIRGILIA CIMENE
DANGO, NECENA PAICA	DRAGON, JOCELYN DACOCO
DANLOG, JENNY EXCELISE	DUBLIN, FLORDILYN RABUYO
DAO-AYAN, CONSUELO MERCADO	DUBRIA, GRACE CORILLA
DATAHAN, LAGRIMAS DAAYATA	DUGHON, CELESTE BACAN
DAYANAN, LOTUS BASADRE	DULGUIME, ROCHEL UBAY-UBAY
DAYON, MARIA CECILIA NALON	DUMALOAN, NONA NARISSA TUBA
DAZO, NERISSA VALMOCINA	DUMDUM, DAISY JANE DACOBOR
DE ASIS, MILDRED EMPLEO	DUPENDE, MARITES MOCORRO
DE GUMA, ARLENE SILVA	DUREZA, LEONILA MACALE
DE GUZMAN, EVA MAE OSCARES	DY, REVIC VALLEJOS
DE LA RIVA, MARIE JANET JADMAN	EBAL, HONEY CANNIE ROSE VALDEHUEZA
DE LOS SANTOS, EUNICE PAILAGAO	EBALAN, VIRGINIA CARATOL
DECIERDO, RUBY BACARRO	EBARLE, JENNIFER CHUA
DEGLISON, FEONA JACQUES SUMAGANG	EBDALIN, MILDRED FLORES
DEGOMIO, MARY JOY AMPER	EBLACAS, MARIA ANNALEAH ALBERTO
DEL PUERTO, JESSICA CABATINGAN	EBRON, MARIA CARMEN BONTIGAO
DELA CRUZ, CHARITY PENSAHAN	EBSOLO, JOAN DALE CABERIANA
DELA CRUZ, ROSEMARIE GALANIDO	ECHEVERIA, DALE OMANDAM
DELA PIÑA, DAISY TABASAN	EDELION, JENNIE CATALUÑA
DELA SERNA, DOROTHY YASAY	EDROLIN, MARY KATHERINE BAGTONG
DELA VEGA, ALEX RAMOS	EDROLIN, ZANDRA SAYSON
DELIGERO, RESEN HANDAG	ELAGO, EZRA ZEALANIE ROA
DESIERTO, MARJORIE ESDICUL	ELLARINA, AIDA DALUCANOG
DIANGO, RACHEL RECENTE	ELORDE, ALMIRA NIETES
DIAZ, RIEZZA ESMA	ELORDE, ROYDERICO MONTEMAYORES
DINERO, RACHEL ROSSETTE MONREDONDO	EMANO, GEMMALYN MAGKILAT
DINGAL, MARIA DELMA DECIERDO	EMBATE, SANDRA AMENABAR
DIPUTADO, ZORAIDA RABANES	EMPLEO, ADELINE YSALINA
DOBLAS, DJOHOANA JARAMILLO	ENCLUNA, MAUREEN BABIDA
DOHLUS, ANNALEAN ESCALONA	ENCOY, MAYETH PEPITO
DOLLEZON, DESIREE PACTURAN	ENGCONG, MARIA SOCORRO ARCA YENA



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	8 of 22



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

ENGCONG, PILAR ODCHIGUE	FUDAN, EILEEN MAY ELEVADO
ENOBIO, GLYSEL MELLIJOR	FUEGO, ROLANDO TIMBAL
ENRIQUEZ, NOEMI MABALO	FUGOSO, JONNA MAGSALAY
ENSENCIO, MARIE ANA TOLEDO	GABATAN, CHUCHIE DOLDOL
ENTERO, CRISPINA ANABIEZA	GABON, ELSA HEREZ
EPE, NYMPA GACHO	GABULE, DAVE KHARODIN SABANAL
ESCALONA, SHEILA MARIE GARCIA	GACANG, ROLANDO ORDANEZA
ESCOSURA, MARNI GUIBONE	GACCION, ARLENE RACINES
ESGUERRA, CHRISTOPHER SARTE	GACUTNO, MARIA PAZ ARROYO
ESGUERRA, MARIVIC MAGLINAO	GAID, HELEN DURLAO
ESMADE, SHEILA GAY CAHARIAN	GALAMITON, SUSAN CAVARDO
ESMEDALLA, AGNES CENIZA	GALANIDA, ERWIN EMBUSCADA
ESPERA, ANALYN DESAMPARADO	GALELA, LOURDES THERESE RAÑ'EGO
ESPERA, LOUISE SOLVEIG QUINTO	GALENDEZ, MARITES MICABANI
ESPERA, RHODA MISTULA	GALEON, LLOYD CAHAYAG
ESPINOSA, IVY LABRADOR	GALIA, AMOR VISANDE
ESPINOSA, RIEL MAR RANESES	GALINADA, EDNA GALLENERO
ESTENZO, ROY CABARIBAN	GALINADA, VILMA AGOHOB
ESTILLORE, JERRY JENISAN	GALLEROS, JUDITH DANAOTO
ESTOQUE, MARY IVY OCBA	GALOLO, ROSANNA VITANZOS
ESTRADA, NARCISA CUARIO	GALONO, MARY CARESS TAGUD
ESTROSOS, JOY BAZAN	GALOPE, ANGELIE ORCALES
EVANGELISTA, RHOANNIE CAMARITE	GAMALE, LENY VIRTUDAZO
EXCLAMADOR, CATHERINE ICAO	GAMBUTA, MARILOU FLORES
FABELLA, RICHEL ENTECE	GAMUTIN, LESLEY GEROY
FABORADA, EMERLY WABE	GANDAMRA, MOHAIMAH EPIE
FAMADOR, JUDENT FAITH TALAID	GANTUANGCO, MARTINA VAROSA
FERNANDEZ, JOAN DADOLE	GARCIA, IRENE PAMAT
FERNANDEZ, KENDAL TANAKA	GARCIA, JONATHAN SICAD
FEROLINO, CHARLENE	GARCIA, JOY BACULIO
FLORES, JOY WALAG	GARCIA, ROSITA DANUCO
FLORES, MARICEL CANEOS	GARGAR, MICHELLE BALUGO
FRAGA, ROSE MEDYL INZO	GARUTCHO, GIRLIE QUIA'ONES



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@depd.gov.ph
Website: <https://depdcdo.net/>

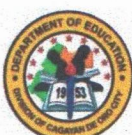
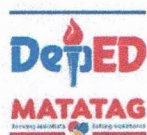
Doc. Ref. Code		Rev	
Effectivity		Page	9 of 22



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

GAYLA, MARILOU TABOCLAON	HINAYON, JANICE YANEZ
GAYRAMA, SHELLA LITUAÑAS	HOJAS, GLENDA GONZALES
GEMPISAO, SHEILA PLAZOS	HOJAS, VINCENT CARDENAS
GENILLA, CATHERINE VELUZ	HOMILLADA, JAMELIE REMEGIO
GENITA, MELYN MEDIANTE	HOYOHOY, ELEONOR MADLOS
GENODIA, LARA JILL ZAFRA	HOYOHOY, RENIE MONDRAGON
GERALDE, LADY LAARNE CASIÑO	HUGNAC, GENALYN QUIDET
GIPALA, EMMIE DRAGON	IGOT, GRACE JACOBA
GLORIA, MARIA DIVINA ASAS	IHONG, IRENE TABOCLAON
GO, CRISLYN RABANES	ILAGO, MARIA REYNA TACASTACAS
GO, MARIBETH MANALES	ILLANA, JEREILE DAMOLO
GO, PHOEBE DACUT	ILOGON, DIANA EBRONA
GOLLE, JESUSA DOMASIN	IMAM, ALANEL ABE ASENTISTA
GOLOSO, SAMELINE SOTTO	IMAM, EMMA BUTRON
GOMEZ, ROSALIND TORRES	IMAM, LUCHIE SALVANA
GOMISONG, MABELYN MONTALBA	INFANTE, CHARISMA ABEJAY
GONZALES, JANICE AMPO	INOJALES, ROSITA ALIGATO
GONZALES, MILA CORTEJOS	JABONGA, MAGDALENA GALLEMASO
GONZALES, RONIE LINGO	JACOB, CHERRY TAMAYO
GREGANA, ENRIQUETA BUTAD	JACQUEZ, HERMIE ISRAEL
GUIBONE, MARIA SOCORRO QUIDER	JACULAN, CARMELA TE
GUILLENA, SONIA CALIMBAYAN	JACULAN, CLINT MAR CUERDO
GULIGADO, DARNEL ANN CABAÑEROS	JADMAN, MARE-AN PARAGUYA
GUMAHIN, SOFIA PORTICOS	JALE, ELVALEN PAZ BAGAJA
GUMERA, CECILIA LITUANAS	JAMELO, ROSALIE CALME
GUMERA, GRACE SALES	JAMIS, LIEZEL LAGRADA
GUMONAN, MARIDELYN DAGLINAO	JANDAYAN, JONA ABAYGAR
GUTIERREZ, MARY GRACE MEDENILLA	JARIOLNE, CHARISSE ANN GETARUELAS
HADDARI, JESSAMAE TORCINO	JAVA, VIRGINIA LUMOGDANG
HADJIHABIR, AIMEAH BLANCO	JOLOYOHOY, ARLYN PABILONA
HADMAN, CHONA RASONABLE	JOLOYOHOY, WAYNE EBALLE
HAWIRAN, LUCIA MADRIA	JOMUAD, MELODY FAIR COLALJO
HERMOSO, BITUIN ESPINO	JUANITE, RICHALYN JIMENEZ



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

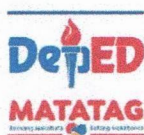
Doc. Ref. Code		Rev	
Effectivity		Page	10 of 22



Republic of the Philippines
Department of Education
 REGION X
 DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

JUMAMOY, CHISEL JOY LABIANO	LARIOQUE, MERLYN SASTRELLAS
JUMAMOY, JAYPEE RALPH CAJILIG	LASCUÑA, BEBIELYN MEJOS
JUMILLA, LAARNI FALLE	LAURETE, LOURDES CAGALAWAN
KADILE, FE BACARISAS	LAURILLA, SHIRLEY DUMAOG
KAWAKAMI, CATHERINE SAJULAN	LAVICTORIA, MAE BANTUG
KHUTA, ROSA LYNN DUROY	LAWAN, CECILIA RAZALO
KILAT, MIRASOL FABRIA	LAYAM, AMELITA COLIPANO
KILAT, NILDA GOMEZ	LAYOSA, DANIELLE LOIS UY
KIONISALA, EZRA MARI SAARENAS	LEDESMA, MERLA BAGUISA
KUIZON, LILEBETH BONTAO	LEDUNA, MARY ANN CHAN
LA VICTORIA, AURELIA AMARANTE	LEE, SHERYL URBI
LABADAN, BABY DAGONDON	LIBETARIO, LOVERN LADRERA
LABADAN, ROWENA TADENA	LIBOT, CATHERINE NERI
LABAJO, ULYSSES BANARIA	LIBOT, KRISTINE MAE ANGANA
LABIAL, BABYLEN ANDALIGO	LIBRE, JEE JEAN SIMEON
LABIANO, GERLIE KATIPUNAN	LICONG, NOVAH SALISE
LABIANO, ROSANA BUCIO	LILANGAN, ELLEN MAE PADILLA
LACSON, ODESSA FABRE	LINCARO, GERALDINE ALIERMO
LACUSTE, RIZA ARTAZO	LINOG, SAMUEL OGA
LAGAHIT, LETECIA DERECHO	LITUAÑA, RALPH GREGOR BAGOLBOL
LAGAMON, MARITES ORINAY	LLACUNA, EDNA PATOSA
LAGAPA, BRENDA LIE EDROTE	LLAGAS, RASHELIZA SANTOS
LAGBAS, EMMA LINDA GOMEZ	LLAMAS, JOVY ATO
LAGO, MERALIE ANDUS	LLATUNA, MARIA IRENE MABALE
LAGSIC, MYRA LIANZA	LLESIS, FLORITI GUMAHAD
LAGUMBAY, ELFINDA UNDAG	LLIDO, LYDIA MERCADO
LAGURA, SONIA GALOCHINO	LLOREN, ADELAIN GUMOP-AS
LANGCASAN, ROSANNA NULO	LOBIDO, ALMA SALCEDO
LANZADERAS, CHERIE LOU PONIO	LOLONG, ROSEMARIE SILOBRICO
LAO, MA. DIONESIA DOONG	LOMONGO, MARITES SUMOBAY
LAPIDEZ, BEVERLY GLORIA SALALIMA	LOREJO, LEAH ORMICHIGOS
LAPUT, IRISH ANNE UBALDE	LOREJO, MADELEINE GABALES
LARGO, MARY JANE TEJERO	LUMAGSAO, JEDDY CARSON



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

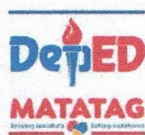
Doc. Ref. Code		Rev	
Effectivity		Page	11 of 22



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

LUMAWAG, GLICERIA BABIA	MALAKI, ROSALIE LAGO
MAAGAD, CYNTHIA LAGO	MALAYA, LIEZEL MILA
MAANDIG, THERESE MAE CABABAROS	MALAYO, CYNDE ROSARIO CAHAYAG
MABALACAD, DESIREE GASPAR	MALAZARTE, DIWA CENIZA
MABAO, CARMIE GULBIQUE	MALINIS, CHRISTIAN MARK LILOC
MABAYLAN, JOVITA CARREON	MALLORCA, MARIA LOURDES PALALAY
MABAYLAN, JULIET PACTO	MALOLOT, KATHLYN CAGULA
MABAYLAN, MARJOULYN GALURA	MANANGCAWAL, MARICOR BANGA
MABAYO, IMERIA MADELO	MANATUM, DARIO LUBAS
MABULAY, ANALISA FELICILDA	MANAYAGA, SHARON MAE RUITA
MABULAY, TITA EDROLIN	MANGORSI, ALIASGAR SAMPORNA
MACALAGUING, NELBY ACTUB	MANILA, MAE ANGELI ILOGON
MACAMAY, ARLENE PADERANGA	MANTILLA, ROCHELLE HERRERA
MACEREN, JUPITER CASIL	MANUEL, GECEL JANDAYAN
MACEREN, MARILYN LOPEZ	MANUKIL, ETHELYN LUMILE
MADDAWAT, LYNN ABADAY	MANUS, LOVELLA TAGAPULOT
MADERSE, JONNALYN ABACAHIN	MARAÑON, MARICAR LEE
MADRIAGA, DANNY GAAN	MARCAIDA, JUDITH FABRE
MAESTRADO, SHIERLY BANDIALA	MARI, ESTRELLA CUENCA
MAGALING, JIEZEL PACAÑA	MARIANO, MA.SONIA LEGASPI
MAGALLANO, ANNABELLE APALLA	MARMITA, RICHARD FABRE
MAGAN, CRISTINE GALVADORES	MARQUITA, CARLOTA ANDRADE
MAGBARIL, VENANCIA LLIDO	MARTIREZ, KAREN ANN ASPIRAS
MAGHUYOP, EUGENIO III ORMIDO	MARZON, EVANGELINE EDULLANTES
MAGHUYOP, GRACE MACALAGUING	MATA, GINA HAGONAO
MAGLINTE, JOEM MEDIANTE	MATHEWS, GINA RAMAYLA
MAGLUNSOD, MA CRISTINA PLAZA	MATURAN, AMY LIMBACO
MAGPANTAY, CRISTITA CANTERO	MAYOR, ANNADEN NAVALES
MAGPULONG, EMMA CATIAN	MAYOR, MARILOU SALUPAN
MAGSALAY, JOSE MARIA JR. GONZALES	MEJIAS, MILUZ PERALTA
MAHILUM, JUDITH MAGHINAY	MENDEZ, MELODINA CABATAÑA
MAIZA, SADIDIA IMELDA BARCUBERO	MERCADO, MERLYN LANZADERAS
MAKINANO, MICHELLE LOVE PALONPON	MIEL, NOEL BARBAJO



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@depd.gov.ph
Website: <https://depdcdo.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	12 of 22



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

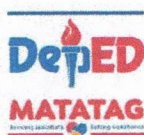
MIKUNUG, SHAIMA BORANSING	NAINGUE, ALIE TIONG
MINDAROS, MARY JEAN ENCOY	NALLA, LIDUVINA AMAN
MINIAO, LORELEI LOVE IMAM	NANGKIL, MELISSA RIVAS
MIRA, ROSELYN JARALES	NAPONE, MERICRIS OMAHOY
MIRABUENO, CRISANTO BODIONGAN	NASALA, CHRISTINE BUCOL
MISCA, VINKY MORANTA	NAVARRO, CARYL MUTIA
MOFAR, MARIE GRACE CLAVIDO	NAVARRO, NIVI GRACE MALINGIN
MOLIT, CLEOFÉ SAB	NERI, ASUNCION BACHO
MONCADA, NORMAN ORJALEZA	NERI, LEANDRO IHONG
MONEL, GENEROUS ESTORIO	NERI, MONALIZA SOTIS
MONROYO, JUNILDA MAGHINAY	NERI, ROSA LOIDA MAE PAJO
MONROYO, MARIE JANE PANIZALES	NICDAO, CHRISTOPHER COMBISTA
MONSANTO, BENEDICTO JR JORIGUE	NICOLAY, SHARON LAUGA
MONSANTO, FRETZYL ROSE JORIGUE	NIERRAS, LOVERNA OLIVER
MONSANTO, ROSARIO ENOT	NISNISAN, REGINA SALLEY
MONTESCLAROS, MARIA CRISTINA GONZAGA	NOVICIO, MARIE LENNY CADUNGOG
MONZOLIN, JOEL MIRO	NUDALO, MARIETTA JACOBÉ
MORAN, ANNA LIZA DE GUZMAN	NULO, BERNADETTE SALCEDO
MORANTA, CIELO GRACE YU	NUNAG, MARIETTA SHERON DAGUMAN
MORATA, CHADIE MARGE EMPLEO	OBEDENCIO, PAUL VIRADOR
MORDENO, RESA ABUHON	OBESO, ROCHELLE JAY GATILOGO
MUÑOZ, MARIA SONIA SALCEDO	OBINA, ELMA AMPARO
MUNDIN, WELIA CAAGBAY	OBLIG, ROLAND LAURETO
MUNEZ, CHERRY MAE DACLAG	OBSIOMA, DELILAH UCAB
MUNEZ, ROSIE DATAHAN	OCANGAS, ROUMELIA NARCISO
MURCIA, JULIET CRISTINE SIMENE	OCDENARIA, CLEOFÉ ONTIJO
MUSICO, CAMELA JR. PLAZA	OCIONES, JOAN AMBUT
NABO, RICHARD BUSCANO	OCLARIT, MANNIEBETH VALMORIA
NACARIO, MENERVA PELIGRO	OCOT, MARISSA MABULAY
NACAYTUNA, NICOLAS ABECIA	OGOY, MARCHZE MACAYA
NADONZA, AMOR MUGOT	OGTOHAN, GRACE ALINSUB
NAGAC, ANDE JOHN MAANDIG	OHAYAS, LUZ BONIOR
	OLANDRIA, ENYA CAPINPUYAN



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

OLARTE, ROY PHILIP CHAVES	PACTURAN, KENNY LYN RIVERA
OLIGUER, DOMINADOR ABAO	PACTURAN, PAZ SANCHEZ
OLIGUER, MARIA ELENA LLAGAS	PACUDAN, DERSON TABORDA
OLIVER, ELVY EGAMA	PACURSA, DAISY JANE YABUT
OLIVEROS, JUNEZA OLAIVAR	PADEN, JOCELYN CRUZ
OLIVEROS, MARILOU ENTE	PADERANGA, MERIAM MAQUELING
OLOHOY, NONILO SEVILLA	PADERNA, MARIA LORENA VERANO
OMAR, CHYRYL ALO	PADIGOS, LEOVILDA SALVANA
ORA, FE REVILLA	PADILLA, JUSILINA MAGHINAY
ORA, GELY JANE GALEON	PADILLA, MARIA ELENA GUINTAO
ORIEL, ROLANDO AGBONG	PADLA, JANET BRIONES
ORMICHIGOS, ARNOLD CABREZOS	PADUA, ROBERTO GAVIA
OROG, ELEANOR DAGUINOTAS	PAGALAN, ANECITA FUENTES
ORTIZ, JOSEPHINE MONZOR	PAGARA, GLICERIA LICO
OTBO, BRENDA GUMANIT	PAGARAN, LORELEI MAE REALISTA
PABALATE, DORIS DAGARAGA	PAGARAN, MARCIANA CUARES
PABILONA, ANA LIPATA	PAGAS, VANESSA MAE MAAGAD
PABILONA, IRVIN NERI	PAGUICAN, EMILY ALLEGO
PABILONA, MARY GRACE JARANA	PAHAPAY, CHERRY LOU ZAMORA
PABLICO, FE SALASINAS	PAHAPAY, RYAN BOYD MALMIS
PABONITA, EDWIN GRANADA	PAHILAN, ANDREA GARGAR
PABONITA, JULIET BACULIO	PAHILAN, NIKKI FELICIANO
PABUNA, IMELDA RESSA V	PAHILAN, PHOEBE ANN CASERIA
PACALA, NIÑ'O JAN PANEN	PAID, SHEILA AJON
PACANA, ARNEL SINADJAN	PALAC, GERALDINE ETTA
PACANA, NANCY CABREZOS	PALAHANG, TERESITA BOBOROL
PACHECO, JOCELYN JAGOS	PALAMINE, ROWENA BAQUERO
PACLAR, ELVIRA LA VICTORIA	PALER, JESSICA AKUT
PACLAR, JR., ROMEO GABO	PALLUGNA, RIZA SABALDANA
PACLAR, MARIBEL LA VICTORIA	PALLUGNA, WILVYNE AMARILLO
PACLIJAN, CAROLE GALLANA	PALMES, CHRISTINE JOY ESMALDE
PACQUIAO, ROSALIA PACARDO	PALONPON, MAUREEN VELEZ
PACTO, RONALD DAACA	PAMITALAN, LORENA PANANGANAN



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

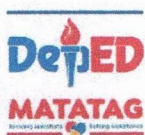
Doc. Ref. Code		Rev	
Effectivity		Page	14 of 22



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

PANAL, REVERIANO JR. PUTI-AN	PONCE, VERNALIZA TABLANDO
PANALIGAN, ALIN ARDA	PONGO, MARY JANE SORIA
PANGAIBAT, ZORAIDA MONTILA	POTANE, LOURDES DOROTHY DOMINGO
PANGARUNGAN, AMALIA ANG	POTANE, MARIA JANETTE BAJAO
PANIS, MERIAM PANTIN	POTANE, PRETZELISA AÑ...AVEZA
PARI-AN, JOSEPHINE CHUA	POTANE, ROGER LACUBAY
PARILLA, ADELIZA DEL ROSARIO	PRAGAMAC, FORTELI CABALLERO
PATALINGHUG, CHERRYL REYES	PRANCILISO, ARLENE BAGUION
PATINDOL, BELINDA BORRES	PRECIOSO, MARY ANN ALUNDAY
PATLUNAG, FABIAN FAJARDO	PREMACIO, LUCRECIA LEE
PAYAPAYA, REA JANE MANONGSONG	PREMERO, LUCIA ARCAVERA
PAYE, BENHUR MAGHUYOP	PROGELLA, HIYAS SEGOVIA
PAZ, MITZI BALDO	PUASAN, EFREN AQUIATAN
PEÑOSO, KATHRYN ANN GABUTIN	PUNDOMA, MARIA CLARA GABO
PEÑ...ARANDA, VICTORIA BALIGA	PUTI-AN, SUZETTE BADAN
PEÑ...ALOSA, NILMA ACAJA	PUTIS, LILIA QUIAPO
PECANTE, GLORIETA DEDUMO	PUYALES, CAMILA FE MAAGAD
PEDROS, MARIVEL DOYDORA	QUE, MARY GRACE TINGABNGAB
PELAEZ, JANE NELLY MAGLANGIT	QUESTADIO, ELLENOR FLORES
PELAEZ, JEFF KLIEN BUTRA	QUIN'AL, JUNEZA YBAÑEZ
PELAYO, JANICE PLAZA	QUIBLAT, BLESILA CASTINO
PELEGRINO, ETHEL ESPINOSA	QUIBLAT, MAYLINDA YANDUG
PERAME, ISMAELITA DUSAL	QUIDLAT, JR., JOSE ANDALOC
PEROHAN, EDNA MACALAM	QUILATAN, JEAN PAJO
PERPETUA, BERNADETTE OCAMPO	QUIMBO, EVELYNDA DADAL
PETALCORIN, RAQUELINE ALGABRE	QUIMSING, DREYNA PARADERO
PILUDEN, ALFRED RAFAEL	QUINA, IVY RAMOS
PIMENTEL, MARIBELLE TELMOSO	QUINDARA, GLENARD NICASIO ORENCIA
PINATIL, SESYL DE LA SERNA	QUIPIT, MARICAR SALMORIN
PINEDA, CANDACE EBARLE	RABADON, REGAN RABADAN
PINGOS, REBECCA PIQUERO	RABANES, PAZ CENABRE
PINO, LILIBETH VICENTE	RABANES, ROSALIA LORONO
PLIEGO, MARITES LLOBIA	RACINES, JOSIE CABUGWAS



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	15 of 22



Republic of the Philippines
Department of Education
 REGION X
 DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

RAJAL, JEANYVEB POLISTICO	ROBLE, CRYSTAL TABABA
RAMANTIN, MARICRIS BORRES	RODRIGUEZ, CHERRY FE BERSABAL
RAMIREZ, FILBERT ILAJAS	RODRIGUEZ, JOANA ROA
RAMIRO, MA. MICHILLE PADINIT	RODRIGUEZ, NYMPHA PASCO
RAMIRO, MARIA ELOIDA HINGKING	RODRIGUEZ, SHERRYL NABAJO
RAMOS, CORAZON OBIAL	ROLDAN JR., RODOLFO CABARABAN
RAMOS, EVELYN SALAZAR	ROMULO, ALETH PARRADO
RAMOS, MARY ANN ABSIN	ROMULO, ELIZABETH SOTES
RAMOSO, AGUSTINA ORA	ROMULO, KRISTA MAE LAGAO
RAMOSO, NANCY ACUNA	ROSALES, JOGIE MONDANO
RANAN, LEONORA CAANGAY	ROSALES, MICHELLE FABULAR
RANOCO, GINALYN PONCE	ROXAS, GEIA DEL ROSARIO
RANOLO, JHONA LOU RIVERO	ROYO, SHERWIN RUSFRED GUDITO
RANQUE, FAITH JOY ABUGAN	RUBEN, ROSA ECHEM
RAS, CHERYL SACAY	RUBIO, ANTONIO GUZMAN
RATUNIL, DOROTHY JEAN DAJAY	RUBIO, CECILIA SALEM
RAYOS, MARILYN BALABAT	SAARENAS, EDGAR JR. ESPINA
REBANO, ANALYN EBALLE	SABANA, ANGELYN BANDIALA
RECENTE, MICHELLE ANN BAUTISTA	SABELLO, ANALIZA VELEZ
REDONDO, JENNIFER ROA	SABIDO, ALMA NIZA
REFAMONTE, HANEYLEEN TABAMO	SABIT, CRISELDA CULTURA
REJAS, MARIA ELICELLE GARCIA	SABUERO, JISIEL CAGAMPANG
REPOLIDO, ELVIE RANO	SABURAO, ARLENE SALARDA
REPUNTE, LORENA FIDEL	SACLAPUS, LIAREN PROMBITO
RESOLUTE, ROWENA LAURONAL	SAGIAHON, PACITA CAGAANAN
RESPECIA, JESSAMAE VARGAS	SAGRADO, ELSA MACABODBOD
RETAMAS, ARLINA NALDOZA	SAJONIA, MARICHO CATARONG
REYES, AMIHAN ROA	SALALIMA, JOSIE AUXTERO
REYES, DORCAS MAY SALCEDO	SALAN, MARITES GUPANA
REYES, MAGDALENA ADALLA	SALAZAR, SHARON CABAUG
REYES, MARIZA ALINGIG	SALCEDO, KAREN GREGORIO
RICALDE, MERLINDA FEROLINO	SALCEDO, RUBY NINON
ROA, BUENO DOMINO CABUNOC	SALCEDO, VIRNA ALLENA



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@depd.gov.ph
Website: <https://depdcdo.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	16 of 22

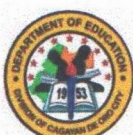


Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

SALIC, HASIMA NAGA
SALINAS, ROSELLE CUPAY
SALISE, ROSEMARIE VALENCIA
SALMERO, LYN YABO
SALOSA, PRECY VEL AMISTA
SALUCOT, ANGELITA MELLORIA
SALVAÑA, CHARITO GINER
SALVAÑA, MA. TERESA PALAGANAS
SALVANA, MARIA PAZ JANELO
SAMANTE, JOY TAMAYO
SAMBAAN, PATRICIO JR. SUMICAD
SAMBAAN, ROSALIE RAUT
SANCHEZ, AMPARO GUCO
SANCHEZ, MARIGOLD OFREDO
SANCHEZ, MARINA GULTIANO
SANGRADOR, JUNALYN CALOTES
SAPIDA, MARIVEL RAMOS
SARAGA, ILYNE CANOY
SARIP, MARIA JESSICA AZUCENA
SARRAGA, ZENAIDA DAGOC
SAWANGA, ROSALIE REGALADO
SEDAYON, RACHEL JOY MALINGIN
SEGUERRA, ANA ABELLANOSA
SENO, ROSALINDA DAGONDON
SERAFICA, GERALDINE LANGCASAN
SERENIO, KATHLEEN JADE TAGARDA
SERENIO, MARY ANN GALOPE
SIDLAO, EMEE ROSARY BALABA
SIERAS, ROQUEZA JOY NALA
SILVA, RUBELYN DACLAG
SILVERIO, LOTIS BACONGA
SIMBAJON, CHRISTINA MALICAY VAN VUGT
SIMBAJON, LOVENELA RICAFORT

SINGSING, MARY JANE GATUS
SITON, DOLORES FERNANDO
SOBREMISANA, LOUI LAANAN
SOGOC, LUCY PAJO
SOLDEVILLA, RAMONITA VALLESER
SOLERIA, LYNNE DAGANATO
SOLIDUM, KOREN JOY CABUSA
SORIANO, ROY NERI
SORONGON, MELTNE CASPE
SUAN, LADYLOU SEPE
SUCONGAN, CHARLENE MADERSE
SUDARIA, NEIL TOROTORO
SUGABO, GINA FELISILDA
SULLIVAN, EVA SALVANA
SUMALPONG, AMALIA DALUS
SUMICAD, LEONCIA REBUTA
SURALTA, ASTRUD BACABIS
TAALA, JULIE ANN GEDUCOS
TABALON, CAROL JOY IBALE
TABARANZA, MARIVIC ARGUILLAS
TABILIN, JOAN PAGLINAWAN
TABLA, JOIE REVILLAS
TABOCLAON, JOANNA GRACE OMayAN
TABOCLAON, KAREN UBA
TABUDLO, IVY DAGPIN
TACASTACAS, ALMA AMPER
TACASTACAS, MARY ANN MANALO
TADLE, JOEL CABAUG
TAGALOGON, SHEILAH SANDULAN
TAGARO, EMMALYN TAMAYO
TAGOTONGAN, EMELISA PABONITA
TAHUD, LEONIDES LAGUNDI
TAHUD, MELDY LLAUDER



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	17 of 22



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

TAMPOS, MARIBELLE BARTOLABAC	UGAY, GENIVELLE DAMO
TAN-GAN, CELESTINA LOMONGO	UNABIA, MERJUL LABRADA
TANGAN, MERICEL MONTEZA	URO, JASMIN DAYADAYA
TANGARA, IRISH PARREÑA O	URSABIA, CHERRY MAE SUDARIA
TANGIAN, GEMMA JOELYN LADAO	VACALARES, DAWN FRANGELIE UBAY-UBAY
TAPNAYON, LAODENA BAJAO	VAGUCHAY, FLORINA MALINGIN
TARE, JENNY MACALISANG	VALDEHUEZA, JUNALYN ALMIRANTE
TARRE, NORA GERASMEO	VALDEHUEZA, MARIA CONNIE CONCEPCION RAFLORES
TIMON, TERESITA BAHIAN	VALENCIA, MARK JOHN AMOTO
TION, JINKY TABOCLAON	VALENZUELA, FLORIFE TONIDO
TITO, CRISTY ORDIZ	VALLECERA, FERDINAND SALARDA
TITULAR, JUDITH LACSON	VALLENTA, MILA ROSE MECHA
TOLEDO, LENI VILLARAMPA	VALLES, JENIEBE ALINGIG
TOLENTINO, HYDE GUINTAO	VALMORIA, ARLENE BALDAD
TOLENTINO, MARYJANE CHEE KEE	VALMORIA, MARIVEL ROMULO
TOLOY, HAZEL LYN REYES	VALMORIA, ROSENDA AMINULA
TONGCO, DAHLIA HILARIO	VARIACION, WILNIE JOY VIÑA
TONIDO, ALICE ADORAFLORES	VASALLO, GLACE MADRONO
TORAYNO, JENETTE MAE BIADNES	VELASCO, GERALDINE JOY NERY
TORREGOSA, CHRISTIAN BINABO	VELASCO, PABLO YUMAGUE
TORREGOSA, ELSIE ESPANUEVA	VELEZ, GRACE CAGALAWAN
TORRES, LOU ERNIE POLIDO	VELOSO, LUCY PEREWPEREW
TRES REYES, ANA MARIE APURADO	VENTERO, ALEX ABEJERO
TUASON, JOSE ROBERTO JR BANAAG	VICTORIO, MARY JANE PASCUAL
TUBALADO, LARRY BRUNO	VILLAESTER, BENIGNA DELOS SANTOS
TULANG, JEROME GICAN	VILLAFUERTE, BEVERLY JANULGUE
TUMULAK, JOVIE MAY PALMA	VILLAFUERTE, MAYFLOR GEDUCOS
TUYOR, EVELYN ALPAS	VILLALOBOS, JEAN PELICANO
UA-O, PACITA NALUGON	VILLAMIL, VENUS GAYANILO
UBANAN, ANA LYDIA GEE	VILLANOS, ANNIE ROSE LANGAM
UBAY-UBAY, MARITCHA MISTULA	VILLAR, FATIMA CRISTINA DIOLA
UBILAS, LEONILA RANQUE	VILLAR, JOANN TORAYNO
UDASCO, SAAR GENEVIVE DAJUYA	



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

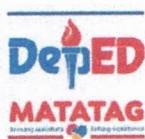
Doc. Ref. Code		Rev	
Effectivity		Page	18 of 22



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

VILLARAZA, MA. GEMMA DECHOS	WAPIN, KENNY LABARO
VILLAROJO, IMELDA ABELLA	YAMUT, MARY GRACE GALINATO
VILLAROYA, GRACE PALLUGNA	YANA, BENLYN MENCIANO
VILLAVITO, MARY ROSE DARUCA	YANEZ, ELENA CORPORAL
VILLEGAS, SUNSHINE RAPIRAP	YANEZ, RENANTE ANTOLO
VINCO, RONAN LEPITEN	YANGCO, MARIA GRACIA PALARCA
VIOLETA, ANNABELLE ELARAN	YARE, JUICY FUERTES
VIOS, SHIRBETH TOMAROY	YARE, RHODORA BILOG
VIRAY, MILYNN BAGTASOS	YBAÑEZ, EMERICA CUPAS
VISANDE, THELMA BANGOT	YLANAN, ELSA JIMENEZ
VITORILLO, DINA PONDIAZ	YMANA, INOCENCIO JR CONSOLACION
VITORILLO, NILICRIS RAFOLS	YSOLAN, MELANIE SANTE
VOCAL, DELIA SUMAGPAO	YU, DEBBIE MARGARET CORCIEGA
WABAN, NORIE LOMONGO	YU, QUEENIE JOY TIBON
WABE, IVY LILLIAN FLORES	ZAMAYLA, MA. AIREEN RAGANUT
WAGA, ALDEN CHIU	ZAMBAS, FLORIE MAE ARGUELLES
WAGA, PHOEBE OGUIMAS	ZAPANTA, UNILO PINONGPONG
WAGA, RODELIN LEGASPI	ZULIETA, EUGENA CANTILA
WANIWAN, MARIFE LAZAR	ZULITA, ROWENA NULO
WAPER, NOEL JANOYAN	ZULUAGA, EVANGELINE MARAMARA



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

Doc. Ref. Code	Rev
Effectivity	Page 19 of 22



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

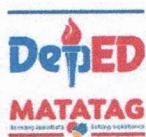
Office of the Schools Division Superintendent
Enclosure 2



UNDERTAKING

I, (NAME), (POSITION) of the DIVISION OF CAGAYAN DE ORO CITY, REGION X, (AGE), (STATUS), Filipino, and residing at (ADDRESS) hereby agree to participate in the E-Learning Courses Scholarship Program provided by DepEd through NEAP.

- a. I acknowledge that I have been selected to participate in the program which aims to enhance my competencies and support my continuous development as a school leader/teacher.
- b. I confirm that I have the necessary access to a computer or laptop with internet connection to take the online courses.
- c. I will commit the necessary time and effort to engage with the course content, take responsibility for the activities, and complete assignments.
- d. I am aware that the courses are self-paced and recognize my responsibility to manage my time effectively to ensure the completion of the courses within a reasonable period of time.
- e. In line with the *No Disruption of Classes Policy*, I will ensure that my participation in the online courses will not interfere with my leadership/teaching and other responsibilities in school.
- f. I agree to submit required reports related to the scholarship program in a timely manner.
- g. I shall conduct myself in such a manner that will uphold the moral integrity and professionalism of a DepEd personnel and a public servant throughout the course.
- h. I shall apply the knowledge, skills, and learning experiences that I will gain from the courses in my professional practice.
- i. Should I fail to fulfill my commitment towards the completion of the available online courses without any valid reason, I agree to refund in full to DepEd such sums of money as may have been defrayed by the Philippine government in relation to



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	20 of 22



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent
the scholarship program.

By signing this undertaking, I recognize my personal responsibility for my professional growth and commit to the application of the knowledge and skills gained through this program to contribute positively to the enhancement of students' learning outcomes and the development of basic education in the country.

WITNESS WHEREOF, I have hereunto set my hand this 24th day of January, 2025
at Masterson Avenue, Upper Balulang, Cagayan de Oro City.

(FULL NAME)

Scholar's Name and Signature

With the endorsement and approval of:

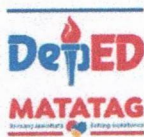
ROY ANGELO E. GAZO, CESO V

Schools Division Superintendent

SUBSCRIBED AND SWORN TO before me this _____ day of January 2025 at Masterson Avenue, Upper Balulang, Cagayan de Oro City.

ARTURO B. BAYOCOT

Regional Director



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City

Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142

Email Address: cagayandeoro.city@deped.gov.ph

Website: <https://depedcdo.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	21 of 22



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

WAIVER ON E-LEARNING PARTICIPATION

I, [Full Name], holding the position of [Position] at [School/Division/Region], hereby submit this formal request to waive my participation in the e-learning courses by the Department of Education, through the National Educators' Academy of the Philippines (NEAP), due to my medical condition, [State Illness], as supported by the attached Medical Abstract from [Government Physician/Accredited Hospital/Clinic].

I fully understand the significance of these e-learning courses and the professional development opportunities they provide. However, due to my current health condition, I might be able to successfully complete the program. I acknowledge the potential implications of this waiver, including the possibility of being replaced in the program upon approval of this request.

I am also aware that my non-participation could impact the overall planning and execution of the program. My absence may create a gap in the Intake, requiring additional adjustments to the schedule or personnel distribution. However, I trust that the Department will make the necessary arrangements to ensure the continuity and success of the e-learning program, as well as the ongoing professional development of all involved.

I sincerely hope to resume my participation in similar programs once my health allows me to do so. Thank you for your understanding and consideration of this matter.

Scholar's Name and Signature

Date:

Endorsed by:

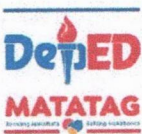
School Head

Date:

Approved by:

Schools Division Superintendent

Date:



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	22 of 22



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2025-0127

TO : **Regional Directors**
Schools Division Superintendents
HRDD Chiefs / NEAP R Focal Persons
School Heads
All Others Concerned

FROM : **WILFREDO E. CABRAL**
Undersecretary
Human Resource and Organizational Development

SUBJECT : **PROVISION OF E-LEARNING COURSES TO DEPED EDUCATORS**

DATE : 16 January 2025

1. Pursuant to Republic Act No. 11713 "Excellence in Teacher Education Act" and DepEd Order No. 011, s. 2019 "Implementation of the National Educators Academy of the Philippines (NEAP) Transformation," NEAP is mandated to provide quality professional development (PD) programs to school leaders, in-service teachers, and other teaching-related personnel.
2. In support of this mandate, **NEAP shall provide e-learning courses** that are aligned with the professional development priorities for each target job group, through the **E-Learning Courses Scholarship Program**.
3. This program has the following objectives:
 - a. Enhance the professional competencies of school leaders and teachers through a diverse range of well-designed e-learning courses addressing their specific learning needs; and
 - b. Facilitate continuous and self-directed professional development of school leaders and teachers via an online platform, enabling flexible and self-paced learning that transcends time and location constraints.
4. Please refer to the table that follows for the links to the list of participants per intake and the corresponding schedule.

Participants	Link	Schedule	
		Exploration	Official Start
Intake 1	https://tinyurl.com/ElearningPaxIntake1	27 January – 04 February 2025	05 February 2025
Intake 2	https://tinyurl.com/ElearningPaxIntake2	21-29 April 2025	05 May 2025

The e-IPCRF ratings for 2022-2023 were used to determine the participants for each Intake.

5. Each selected participant will be granted a license to access the available e-learning courses. These courses can be accessed through a desktop computer or laptop with an internet connection.
6. The Regional Offices (ROs) and the Schools Division Offices (SDOs) are advised to strongly support the participation of the selected school leaders and teachers in this endeavor.
 - a. HRDD Chiefs/NEAP R Focal Persons in charge of scholarships and SDO HRTD SEPS and EPS must follow the terms of reference, procedures, and timeline for program implementation outlined in *Enclosure 1*.
 - b. School Heads/Heads of Offices are advised to implement arrangements to support the participation of teachers and school leaders in the e-learning courses.
 - c. The *No Disruption of Classes Policy* must be strictly observed at all times.
7. Participants are required to accomplish and submit an *Undertaking (Enclosure 2)*. ROs are expected to consolidate and submit these documents in PDF format to the NEAP Scholarship Secretariat through the link <https://tinyurl.com/4twn2j9h>.
8. An **Online Coordination Meeting** with HRDD Chiefs/NEAP R Focal Persons in charge of scholarships as well as SDO HRTD SEPS and EPS will be held on **17 January 2025 (Friday), 1:00 – 3:00 p.m.** via *Microsoft Teams* (<https://tinyurl.com/z45u344d>). Please confirm attendance through <https://forms.office.com/r/nXpPxVtfZv>.
9. To update our database, **all School Heads, Supervisors, Public Schools District Supervisors, and Head Teachers are required to complete the Data Profiling Form** through <https://forms.office.com/r/TKRTR9xzkw> by **07 March 2025**.
10. For any questions or clarifications, please reach out to the **NEAP Scholarship Secretariat** through email scholarships@deped.gov.ph or call (02) 8715-9919.
11. For immediate dissemination and appropriate action.

Copy furnished:
OFFICE OF THE SECRETARY

MALCOLM S. GARMA
Assistant Secretary for Operations



Republika ng Pilipinas
Department of Education

Enclosure 1

Terms of Reference and Procedures

Procedure	In-charge	Document/Access to the Document	Timeline
Issuance of Memorandum with the list of selected participants based on the National e-IPCRF report for SY 2022-2023 gathered by the Bureau of Human Resource and Organizational Development.	NEAP-Professional Development Division	List of selected participants for the 1 st Intake: https://tinyurl.com/EIearningPaxIntake1 2 nd Intake: https://tinyurl.com/EIearningPaxIntake2	January 10-15, 2025
Intake 1			
Communication to selected participants	SDO-HRTDS	List of selected participants (Intake 1)	January 16-20, 2025
Participant's submission of their Undertaking as confirmation of their participation	Selected Participants	Undertaking (Signed by the SDS)	January 21-24, 2025
Finalization of List of Participants with DepEd email addresses	SDO-HRTDS	https://tinyurl.com/4twn2j9h	January 24-29, 2025
Provision of access credentials to the 1 st Intake	NEAP-PDD	E-learning License	January 24-February 4, 2025
Participants' exploration of the platform	NEAP-PDD	E-learning License	January 27-February 4, 2025
Start of the program	NEAP-PDD	E-Learning License	February 5, 2025
Submission to NEAP of hard copies of the Undertaking (duly signed by the Regional Director)	RO-HRDD	<u>Hard</u> copies of the Undertaking	January 28-February 14, 2025
Intake 2			
Communication to selected participants	SDO-HRTDS	List of selected participants (Intake 2)	January 16-February 15, 2025
Participant's submission of their Undertaking as confirmation of their participation	Teacher-Participants	Undertaking (Signed by the SDS)	February 15-28, 2025
Finalization of List of Participants with DepEd email addresses	SDO-HRTDS	https://tinyurl.com/4twn2j9h	March 4-20, 2025
Provision of access credentials to the 2 nd Intake	NEAP-PDD	E-learning License	April 21-25, 2025
Participants' exploration of the platform	NEAP-PDD	E-learning License	April 21-29, 2025
Start of the program	NEAP-PDD	E-learning License	May 5, 2025
Submission to NEAP, hard copies of the Undertaking (duly signed by the Regional Director)	RO-HRDD	<u>Hard</u> copies of the Undertaking	April 28- May 8, 2025



Republika ng Pilipinas
Department of Education

Enclosure 2

UNDERTAKING

I, [full name], [position] of [school, division, region], [age], [civil status], [citizenship], and residing at [address] hereby agree to participate in the E-Learning Courses Scholarship Program provided by DepEd through NEAP.

- a. I acknowledge that I have been selected to participate in the program which aims to enhance my competencies and support my continuous development as a school leader/teacher.
- b. I confirm that I have the necessary access to a computer or laptop with internet connection to take the online courses.
- c. I will commit the necessary time and effort to engage with the course content, take responsibility for the activities, and complete assignments.
- d. I am aware that the courses are self-paced and recognize my responsibility to manage my time effectively to ensure the completion of the courses within a reasonable period of time.
- e. In line with the *No Disruption of Classes Policy*, I will ensure that my participation in the online courses will not interfere with my leadership/teaching and other responsibilities in school.
- f. I agree to submit required reports related to the scholarship program in a timely manner.
- g. I shall conduct myself in such a manner that will uphold the moral integrity and professionalism of a DepEd personnel and a public servant throughout the course.
- h. I shall apply the knowledge, skills, and learning experiences that I will gain from the courses in my professional practice.
- i. Should I fail to fulfill my commitment towards the completion of the available online courses without any valid reason, I agree to refund in full to DepEd such sums of money as may have been defrayed by the Philippine government in relation to the scholarship program.

By signing this undertaking, I recognize my personal responsibility for my professional growth and commit to the application of the knowledge and skills gained through this program to contribute positively to the enhancement of students' learning outcomes and the development of basic education in the country.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 20____
at _____.

(Scholar's Name and Signature)

With the endorsement and approval of:

Schools Division Superintendent

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 20____ in
_____.

Regional Director



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2025-0194

TO : Regional Directors
Schools Division Superintendents
HRDD Chiefs / NEAP R Focal Persons
School Heads
All Others Concerned

FROM : **WILFREDO E. CABRAL**
Undersecretary
Human Resource and Organizational Development

SUBJECT : **SUPPLEMENTAL MEMORANDUM TO DM-OUHROD-2025-0127:
GUIDANCE ON THE IMPLEMENTATION OF THE E-LEARNING
COURSES SCHOLARSHIP PROGRAM FOR DEPED EDUCATORS**

DATE : 23 January 2025

In line with memorandum DM-OUHROD-2025-0127 "Provision of E-Learning Courses to DepEd Educators" dated 16 January 2025, this is to provide the following guidance on the implementation of the **E-Learning Courses Scholarship Program**:

I. Procedures and Actual Implementation (Timeline and Reminders)

A. The timeline of procedures and actual implementation of the scholarship program is as follows:

Procedure/Phase	Schedule		
	Intake 1 https://tinyurl.com/ElearnngPaxIntake1	Intake 2 https://tinyurl.com/ElearnngPaxIntake2	Intake 3 https://tinyurl.com/ElearnngPaxIntake3
Submission of Undertaking signed by SDS as confirmation of participation <i>(by identified participants)</i>	21-24 January 2025	15-28 February 2025	01-19 July 2025
Finalization of List of Participants with DepEd email addresses <i>(by SDO-HRTDS)</i>	24-29 January 2025	04-20 March 2025	20-31 July 2025
	Submission link: https://tinyurl.com/4twn2j9h		
Provision of E-Learning License Access Credentials to scholars via email	24 January – 04 February 2025	21-25 April 2025	05-16 August 2025

Exploration/Navigation by scholars	27 January – 04 February 2025	21-29 April 2025	27 August – 05 September 2025
Start of the Program/Actual Subscription to E-Learning Courses	05 February 2025	05 May 2025	08 September 2025
Submission to NEAP CO of hard copies of the Undertaking signed by the Regional Director (by RO-HRDD)	28 January – 14 February 2025	28 April – 08 May 2025	Until 08 August 2025

- B. Since official communications relative to the implementation of the scholarship program will be via email, the identified participants are expected to provide their correct DepEd email addresses to the SDO-HRTDS. The E-Learning License Access Credentials will be provided to the scholars through their official DepEd email accounts.
- C. Depending on the prescribed learning paths, the scholars will be required to complete mandatory/non-negotiable courses that are aligned with established professional standards (for teachers, for school heads, and for supervisors). After this, they may take other e-learning courses that are in line with their professional development goals.
- D. Each scholar will be given a minimum of three (3) months up to one (1) year of subscription to complete the e-learning courses.
- E. The National Educators Academy of the Philippines (NEAP) will implement a support system to assist scholars in platform navigation, course selection, troubleshooting, and other issues and concerns.
- F. NEAP certificates shall be provided to scholars upon successful completion of the e-learning courses. Scholars may apply for crediting of appropriate Continuing Professional Development (CPD) units pursuant to Professional Regulation Commission (PRC) guidelines on self-directed learning.
- G. The NEAP CO will prepare a progress monitoring report on the status of implementation of the scholarship program after each Intake.

II. Replacement of Participants and Waiver

- A. In cases where the identified participants will not be able to join the scholarship program due to retirement, resignation, health-related issues, or any form of separation from DepEd, the concerned SDO – HRTDS will find replacements from the same region and/or division and job group as listed in Intakes 2 and 3. The SDO – HRTDS will then submit the accomplished **List of Replacements (Enclosure 1)**, duly approved and signed by the Schools Division Superintendent, to the NEAP CO.
- B. Additionally, the identified participants with health concerns must submit a duly signed **Waiver of Participation (Enclosure 2)**, with medical abstract/certificate issued by a government physician or government-accredited hospital/clinic, to the SDO – HRTDS.

- C. The SDO – HRTDS will then submit the abovementioned forms to the RO – HRDD, which will subsequently endorse the same to the NEAP CO through the link <https://tinyurl.com/4ddwrh59> until 03 February 2025.

III. Support Mechanisms

- A. The ROs, the SDOs, and the School Heads are advised to strongly support the participation of the selected scholars in the program.
- B. Furthermore, the School Heads are advised to implement arrangements to support the participation of teacher-scholars in the e-learning courses, such as making resources available for this purpose and including the same as part of teacher ancillary tasks.
- The School Heads are encouraged to allow the teacher-scholars to use a portion of the two (2) hours allocated for teacher ancillary tasks every day for their participation in the e-learning courses which may be spent within or outside school premises. However, the number of hours spent for this purpose shall not exceed two (2) hours per week. Teacher-scholars shall not be required to submit documentary evidence or accomplishment reports on how the 2 hours of ancillary tasks were spent outside school premises.
 - Guidelines under DepEd Order No. 005, s. 2024 "Rationalization of Teachers' Workload in Public Schools and Payment of Teaching Overload" and DepEd Memorandum No. 053, s. 2024 "Implementation Guidelines for DO No. 005" must be observed.
- C. To reiterate, the *No Disruption of Classes Policy* must be strictly observed in all cases.

Should you have further questions and clarifications, please coordinate with the **NEAP Scholarship Secretariat** through email scholarships@deped.gov.ph or landline (02) 8715-9919.

For immediate dissemination and appropriate action.

Copy furnished:
OFFICE OF THE SECRETARY

MALCOLM S. GARMA
Assistant Secretary for Operations



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600
Telephone Nos.: (+632) 86337206, (+632) 86318494, (+632) 86366549
Email Address: usec.hrod@deped.gov.ph | Website: www.deped.gov.ph

Doc. Ref. Code	DM-OUHROD	Rev	00
Effectivity	03.23.2023	Page	3 of 3





Enclosure 1

List of Replacements

Schools Division Office:**ADO Codes:**[illegible]

Prepared by:

HARD COPY

Approved and endorsed by:

Schools Division Superintendent



Republika ng Pilipinas
Department of Education

Enclosure 2

WAIVER ON E-LEARNING PARTICIPATION

I, [Full Name], holding the position of [Position] at [School/Division/Region], hereby submit this formal request to waive my participation in the e-learning courses by the Department of Education, through the National Educators' Academy of the Philippines (NEAP), due to my medical condition, [State Illness], as supported by the attached Medical Abstract from [Government Physician/Accredited Hospital/Clinic].

I fully understand the significance of these e-learning courses and the professional development opportunities they provide. However, due to my current health condition, I might be able to successfully complete the program. I acknowledge the potential implications of this waiver, including the possibility of being replaced in the program upon approval of this request.

I am also aware that my non-participation could impact the overall planning and execution of the program. My absence may create a gap in the Intake, requiring additional adjustments to the schedule or personnel distribution. However, I trust that the Department will make the necessary arrangements to ensure the continuity and success of the e-learning program, as well as the ongoing professional development of all involved.

I sincerely hope to resume my participation in similar programs once my health allows me to do so. Thank you for your understanding and consideration of this matter.

Scholar's Name and Signature
Date:

Endorsed by:

School Head
Date:

Approved by:

Schools Division Superintendent
Date: